

Non-UC Summer Conference Groups Purchasing Permits

Important Notes

- Permits are non-refundable.
- To purchase permits, you need to have the following information for each vehicle: make, model, year, color, license plate number and state.
- Parking permits are required on campus at all times, and guests need to purchase (or have purchased for them) a parking permit if they are bringing a vehicle to campus. Guests are responsible for following parking rules and for any penalties.
- A Disabled placard issued by the Department of Motor Vehicles is not a substitute for a campus permit.
 - A valid UCSB ePermit and a DMV-authorized Disabled placard entitles you to park your vehicle in allocated Disabled parking marked by a blue "Disabled" sign or curb stop. In addition, disabled placard holders may park in any lot or space designated for visitors, students, faculty, or staff including time-restricted spaces that may be used without regard for the posted time limit. Disabled placards are not valid in fire lanes, reserved or restricted areas, or in areas not designated for parking. Parking is not permitted at red curbs or in the blue cross hatched areas adjacent to the accessible spaces.
 - If you have additional questions, please visit UCSB's Transportation & Parking Services website: <https://www.tps.ucsb.edu/parking-permits/visitor/disabled-parking>
- Guests need a parking permit for each day they will park on campus. For example, if your conference is June 24-26, they would need a permit valid for 3 days.
- In addition to the designated lot(s), their permit is also valid in time-restricted parking spaces for the time designated (e.g., 20-, 30- or 40-minute green curb spaces).
- Multiday permits are only available for up to seven days, so if they are planning to park for more than a week, consider a monthly or quarterly permit as these are generally the more cost-effective option for longer-term parking.
- If you have issues with your parking account or purchasing a permit, contact tps-sales@ucsb.edu or (805) 893-2346.

Purchasing a Permit

1. Go to https://tps-ucsb.t2hosted.com/cmnauth_ext.aspx
2. Click "Dept Login" and log in using the credentials emailed to you by Transportation & Parking Services.
3. Select "Get Permits."

UCSB Online Parking Service

Welcome! Use your Parking Portal to make purchases in the parking system and manage your parking account.

CITATIONS

[View Your Citations](#) 0

[View Your Appeals](#) 0

[View Your Letters](#) 0

Citation Number *

State * Plate Number *

CALIFORNIA

Search Citations

PERMITS

Get Permits

- Click "Next" and select the first permit you would like to purchase.
 - H60 and H65 permits are both valid in [Lot 60](#) and [Lot 65](#)
 - C/Visitor permits are valid in [Structure 18](#), [Structure 22](#), and other C/Visitor lots/spots
 - H2 permits (not available to all groups) are valid in [Lot 2](#), [Structure 18](#), and [Structure 22](#)
 - Multi-Day permits allow you to purchase a permit valid for 2 – 7 days
 - Vendor permits (available upon request) cost more, but allow greater flexibility on where to park. Please refer to the [TPS Vendor Permit](#) site for additional information. We encourage you to NOT widely distribute Vendor Permits.
- Click "I agree to abide by all parking rules and regulations" and then click "Next."
- On the calendar, select your ePermit start date. This is the first date you plan to park on campus. Click "Next."
 - For multiday permits, a dropdown menu will appear under the calendar after you select the first date. Select the number of days you would like your parking permit to be valid. Click "Next."
- Select the vehicle you'd like the permit to be valid for and click "Next" or select "Add vehicle."
 - IMPORTANT: ONLY SELECT ONE VEHICLE PER PERMIT.** If you select multiple vehicles for the same permit, they will essentially be sharing one permit and only one of these vehicles can be on campus at a time. You need to purchase a separate permit for each vehicle.
 - If adding vehicle information, you will be asked to upload your vehicle registration, but this is optional. You can click "Next" without uploading it.
- You are now in your cart. Here you can add an additional parking permit by clicking "Select Permit" or remove any unwanted permits by clicking "Remove."
- Confirm you have the correct permit(s) in your cart and select your payment method. Check the box to agree with the terms and conditions, ensure your email address is correct, and click "Pay Now."
- Check the box to agree with the statement and click "Next."
- Enter your credit card information and click "Pay."